

Whittlesea BUG

Working Group Meeting 29.3.2010

Present Peter Duncombe (Chair), Lee Robinson (Minutes), Brian Kyle, Glenn Echardt, Kathy Pompetti, Simone Giuliani, David Thompson, Giselle Thompson, Gavin Jones, Maureen Giles, Nicola Davis (Bike 'N' Bean).

Apologies Jessica Buckly, Felicity Leahy.

Welcome Peter opened the meeting at 6:40pm and thanked those attending for making the effort to attend the 2nd Working Group Meeting. He explained he had invited Nicola from Bike 'N' Bean along to give us some input from the local bicycle business perspective. He added that Bike 'N' Bean had agreed to supply some bikes for display at our next General Meeting.

Previous Minutes The motion to accept the minutes from the Working Group Meeting 18-Mar-2010 as read was **Moved** Peter **Seconded** Lee. **Motion** Carried.

Business Arising

Action Items

- 1 (Kathy) Minutes and email contact details distributed. Completed.
- 2 (Kathy & Peter) List of advocacy issues available, see item 7. Completed.
- 3 (Jess) Flyer prepared for Whittlesea Festival. Completed.
- 4 (Simone) Set up BUG email account. In progress.
- 5 (Maureen & Simone) Media release for 1st ride drafted.
 - a. Needs to be sent to the papers by Tuesday of next week to make the deadline for publishing before the ride (18th April).
 - b. Need a media contact person as Maureen will not be available for 3 weeks.
 - c. Maureen suggested getting a brief version into the "What's On" column. All agreed it is a good idea. Maureen offered to follow up.
 - d. Kathy informed the group that Council would like to see any media releases before they were sent out. The group agreed that while they were a community BUG, rather than a Council BUG, they would comply with the request as a courtesy to maintain a good working relationship with the Council.
- 6 (David & Giselle) Details of first ride drafted. Three rides to cater for all abilities of newer riders from just around City of Whittlesea Gardens (Barry Rd., Thomastown) to all the way to Craigieburn and return via Hume Freeway bike path with suggested coffee stops for socialising.
 - a. Minor revisions required and to be sent to Kathy tomorrow.
 - b. David & Giselle to be Ride Leaders for the long ride to Craigieburn.
 - c. Lee to be Ride Leader for medium ride to Wild Bean Café (Cooper St).
 - d. Kathy to get a copy of Hume BUG's ride proforma for rider safety.Gavin also supplied and described a list of potential future rides for the BUG.
- 7 (Advocacy Team) Collated list of issues available at the meeting.
 - a. List needs to be prioritised by need and possibly categorised as small/quick/cheap to implement to long term/expensive.
 - b. Stake holders need to be identified.
 - c. List to be available for the General Meeting where it can be discussed to help determine the community's priorities and issues we have yet to identify.

- d. Investigate how our issues fit in with the Whittlesea Bicycle Strategy.
- 8 (Peter) Speakers / display for first BUG General Meeting.
 - a. Bike 'N' Beans will provide bike and Nicola's husband will be available to talk to interested people about the different types.
 - b. Local Principal to talk about Bike Ed Programs or other bike related issues from a school's perspective. Nicola offered to contact a Principal she felt would be happy to talk to us but it was realized that schools are now on their term break and it would be difficult to contact them in time for the first meeting.
 - c. Police/Ambulance Vic/St Johns were thought to have bicycle units and would make an interesting guest speaker. Vic Police not available for first meeting but good for a future meeting.
 - d. Bicycle Victoria should be able to supply some one to talk to a start up group.

General Business

- 1 Kathy reported that Council had cleaned up the grass and shrubs on the path behind Lalor North Secondary College after the feedback from the initial meeting. Unfortunately Council is only responsible for a small strip either side of the path.
- 2 Kathy emphasized that when providing reports of issues for Council's attention you need to be specific about the problem to be rectified and the location. It is better to supply too much information rather than too little. If Council knows exactly where to go with out searching and they can send the right team with the correct equipment, we will have a far better chance of them rectifying problems.
- 3 Peter added that if there were any issues that related to the maintenance or repair of existing council infrastructure (as opposed to new things to be added) they could be sent to him and he would direct them to the appropriate person.
- 4 Simone recommended that the BUG attempt to work with other groups, such as the Amy Gillett Foundation, as much as possible to be effective.

New Actions

- 1 Maureen to investigate possibility of promoting our first ride in "What's On".
- 2 Kathy to email advocacy items to the bigger email group prior to the General Meeting.
- 3 Kathy to rehash the original flyer to give details of first ride and the General Meeting the following night and distribute via email so that we can distribute to our local bike shops, libraries, notice boards, workplaces, etc to promote the meeting.
- 4 Kathy to get ride proforma from Hume contact and supply to David.
- 5 Peter to finalise speaker(s) for General Meeting.
- 6 David to supply soft copy of proposed first ride by Tue 30th March.

Meeting Closed 8:25 pm.

Next Meeting

Working Group: 6:30 pm 19th Apr 2010 in the Waterlily Room (prior to General Meeting).

General Meeting: 7:30 pm 19th Apr 2010 in the Fountain Room.